Fulton Elementary Art Masterpiece

2019 – 2020 Volunteer Orientation



Your Art Masterpiece Team

Program Coordinators

- Sharon Newquist, newquist lee@yahoo.com
- Talisha Heiden, <u>Talishayoungker@yahoo.com</u>
- Tori Duarte toripug801@gmail.com

Grade Level Coordinators:

- Maintain the calendar for all grade level volunteers
- Notify program coordinators when supplies are low (most everything has been/will be restocked)

Kindergarten - Kim Royce, kimcjohnson88@gmail.com Jenn Jensen, jenniferannejensen@gmail.com

First Grade - Jessica Lauterbach, jessicalauterbach@yahoo.com,

Angeline Harmon goonies480@gmail.com

Second Grade - Tori Duarte, toripug801@gmail.com and Talisha Heiden, talishayoungker@yahoo.com

Third Grade - Angeline Harmon, goonies480@gmail.com

Fourth Grade - Denise Kindberg, dhachey76@msn.com, Megan Craghead, mcraghead@gmail.com,

Fifth Grade - Talisha Heiden, talishayoungker@yahoo.com

Sixth Grade - Courtney Cyphers, Courtney.cyphers@cox.net



2019-2020 Program Timeline

Lesson Delivery

No later than September 4th Lesson 1 (Art to Remember)

September – October Lesson 2

November – December Lesson 3

January – February Lesson 4

March – early April Lesson 5

April – early MayLesson 6

ARTWALK-artwork set up begins end of April



Lesson Planning

Class Session Scheduling

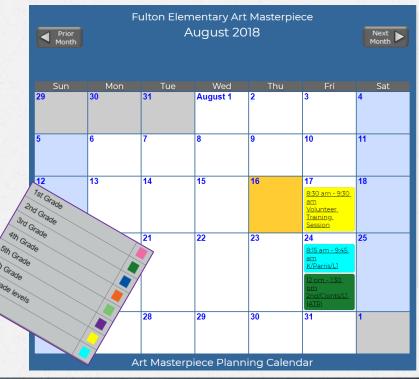
- Schedule class sessions in advance with your teacher. <u>Ideally, schedule all six</u> <u>lessons now!</u> NOTE: Art to Remember must be complete by September 4th
- On not overlap sessions during the same time with any other art sessions at your grade level and make every effort to not overlap with other grade levels

 View the calendar at <u>http://www.localendar.com/public</u> <u>/fultonartcalendar</u>

 Provide your planned dates/times to your grade level coordinator, who will update the calendar

> Your grade-level lead will block 15 minutes ahead of your classroom time and 15 minutes after for setup/cleanup

 Class sessions are typically planned for 60 minutes







Lesson Plans & Materials

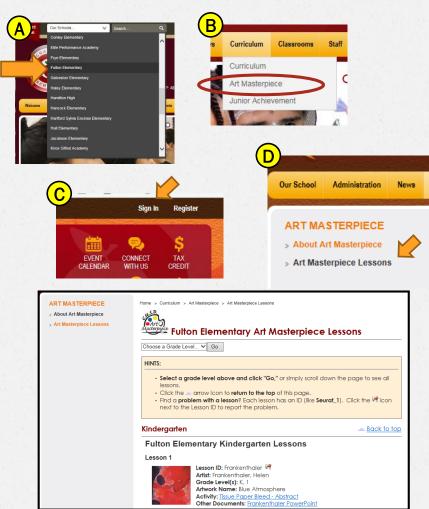
- A. From www.cusd80.com
 choose Fulton in the "our schools"
 dropdown box
- B. Choose Art Masterpiece from the Curriculum section
- C. At the top right of the page, click on "sign in"

User name = fireAM

Password = Owen (case sensitive)

IMPORTANT: this is a shared username and password that we <u>all</u> will use. If the wrong password is entered 5 times, we're locked out for 30 minutes. Key carefully!

D. On the left hand side you'll see "Art Masterpiece Lessons" and from there you can see the lesson plans and associated materials by grade level





Rules of the Road

Classroom code of conduct

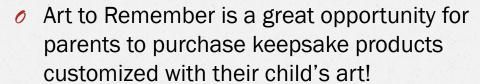
Let the students do a lot of the talking. This is as much about them using their imagination and inquisitive minds as it is about them learning facts about artists and artwork

Displaying artwork

- Be sure to display the art work outside the teachers room after each lesson is completed (class boards are decorated by volunteers)
- Artwalk displays must be 18" off the ground, 18" down from the ceiling and cannot be adhered to the colored bricks or within 18" of an outlet
- Classes will be assigned a lesson and allotted space in the hallways for Artwalk displays

Student Portfolios

- All art creations are to be kept in a student portfolio in the teacher's room once taken down from the displays
- Each class has portfolio covers. You only need to add the student's name.
- Portfolios should be completed and given to teacher by end of May to avoid the year-end rush (date TBD)





- Our only fundraiser for art supplies
- **Specific paper is required and supplied**
- Have student sign (or initial) and date the front of artwork at least 1" from the edge of the paper (somewhere within the artwork)
- If writing on the back of the art, use light pencil. Do not use marker or as it will show through the art
- Occilect artwork, ensuring one for each student
- Adhere pre-printed labels with student name and class information in the upper left corner of the back of the artwork to indicate orientation
- Bundle completed (and dried) artwork together once ALL art is collected and place in provided bin in the workroom (northeast corner)

ALL FINISHED ART WORK MUST BE TURNED IN SEPTEMBER 4th!



Art to Remember Timeline

- Lessons must be completed no later than <u>September 4th</u>
 - Completed art work must be labeled and turned in no later than 3:00pm
- Teachers will distribute personalized order forms to students on October 15Th (Return from Fall Break)
- Parents place orders online no later than October 24th
- Orders returned to Fulton and distributed to students in time for the gift giving season!





Supplies

- Grade-level specific supplies are in the shelf along with the bin
- Each classroom and each project has a folder within the grade-level bin. Please keep bins organized!
- After the lesson, return ALL supplies in same condition for next class
- o If running low on supplies, reach out to Sharon, Tori or Talisha to order
- Some lessons may require tablecloths, please provide your own (\$1 store or cut up garbage bags and tape around desks)
- PREP meetings prior to lessons can be extremely helpful in preparing for the lessons and ensuring all materials are available
- Great way to meet your fellow grade volunteers and work together to assist in prepping for other classes that need additional help
- Only prep ONE lesson at a time. Not necessary to prep multiple lessons ahead



Next Steps

- Define a grade level coordinator if not already defined.
- Get acquainted with other volunteers in your classroom and your grade-level coordinator
- Contact your teacher to schedule your 6 lessons and give that information to your grade-level coordinator so it can be added to the calendar
- Ensure that Art to Remember (Lesson 1) is completed and in the designated bin in the workroom by Wednesday, September 4th at 3:00pm.
- Confirm with your teacher where you can display artwork throughout the year
 - It is your responsibility to decorate and maintain the bulletin board throughout the school year
- Create your classroom portfolios and leave them with your teacher
 - File artwork throughout the year
- □ THANK YOU FOR YOUR TIME AND HAVE A LOT OF FUN!!!